

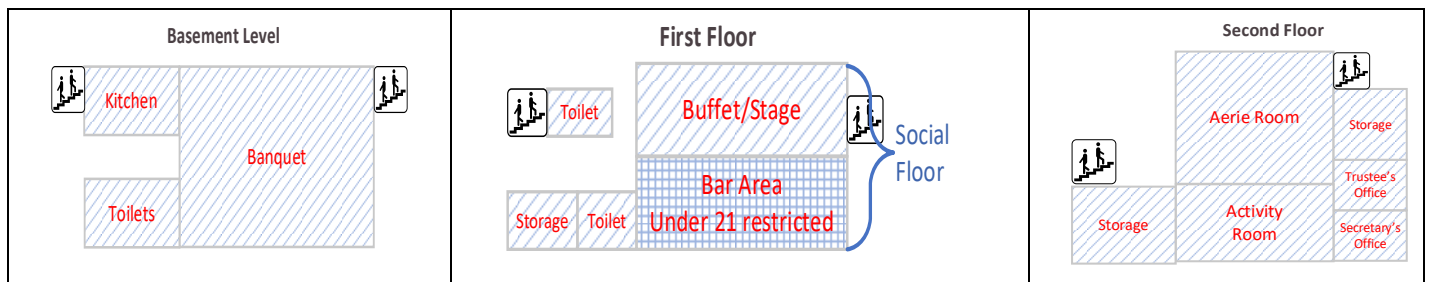
# HOUSE RULES

## ISSAQUAH #3054 - FRATERNAL ORDER OF EAGLES

AS ADOPTED ON NOVEMBER 16, 2022

ISSAQUAH AERIE NUMBER #3054 CHARTERED BY THE AUTHORITY OF THE GRAND AERIE OF THE FRATERNAL ORDER OF EAGLES ON THE FOURTEENTH DAY OF MAY, NINETEEN HUNDRED AND FIFTY.

INCORPORATED UNDER THE LAWS OF THE STATE OF WASHINGTON ON THE NINETEENTH DAY OF JANUARY, NINETEEN HUNDRED AND SIXTY-TWO.



Not to scale

### Preamble

Under policies approved by Issaquah Aerie #3054, the House Rules are the procedures and standards that are enforced by the Board of Trustees to manage the daily operations of the Aerie for the benefit of all members.

### RULE 1 – Statutory Basis

Issaquah Aerie #3054, of the Fraternal Order of Eagles, shall operate in accordance with all applicable Federal, State and Local regulations, codes, and rules, including the adopted Aerie By-Laws and House Rules, and the Fraternal Order of Eagles, Grand Aerie Articles of Incorporation Constitution and Statutes (Ed. 2021) [AICS].

### RULE 2 – Operational Control

Under the guidance of policies set by the Aerie, the applicable Aerie By-Laws, the “Washington State, Liquor and Cannabis Board, Private Club Handbook” [<https://lcb.wa.gov>], and the “Washington State Gambling Commission Nonprofit Organization Training” [<https://www.wsgc.wa.gov/licensing/trainingrequirements/nonprofit-organization-training>], the Board of Trustees shall have control of the properties and operation of the Aerie [AICS 89.2].

ADA = Americans with Disabilities Act, AICS = Articles of Incorporation Constitution and Statutes, HR = House Rules, RCW = Revised Code of Washington State, WAC = Washington State Administrative Code.

“89.2 O79, O258, O466” = Section 89.2 of the AICS, Opinions 79, 258 and 466

## **RULE 2.1 – Prices**

The Board of Trustees, shall conduct the operation of the buffet and social quarters in a fiscally sound manner [AICS 89.2]. The price of items sold by the Aerie shall be set by the Board of Trustees.

## **RULE 2.2 – Enforcement**

In compliance with the “Amendments to the Constitution and Statutes, Fraternal Order of Eagles”, “The Board of Trustees shall enforce all Local Aerie House Rules governing the premises and the conduct of Aerie and Auxiliary members and guests.” [AICS 89.3 (a)]. For violation of the adopted Aerie House Rules, the Trustees, by a majority vote, may suspend any Aerie or Auxiliary member’s social room privileges for a period not to exceed (90) ninety days. [AICS 89.3(b)] Whenever a member violates a House Rule on Aerie premises, the Board may enforce such penalties as stated in AICS Section 89.3 (c-h).

The Bartender on Duty shall enforce house rules as authorized by the Board of Trustees. Enforcement of House Rules may include, but is not limited to, denial of service.

## **RULE 3 – Hours of Operation**

The Aerie premises, social floor, and activity room shall be open at times set by the Board of Trustees in compliance with Aerie By-Laws and Auxiliary By-Laws. Hours that the social floor is open shall be prominently posted and published on the Aerie website. Open hours must be in compliance with all applicable Washington State statutes, codes and regulations, in particular those that are associated with the Washington State Gambling Commission, the Washington State Liquor and Cannabis Board, and local ordinances.

### **RULE 3.1 – Exceptions**

Unless annually rescinded by a majority vote of the Trustees, the Aerie shall be closed on the following days:

1. Annual Aerie picnic
2. Thanksgiving Day
3. Christmas Day

### **RULE 3.2 – Reserved Times**

On the Friday closest to one week before December 25th, the banquet room shall be reserved for the annual Kids Christmas/Holiday Party. The social room shall be open to the membership.

On the Saturday closest to one week before December 25<sup>th</sup>, the banquet room shall be reserved for the annual Tom & Jerry party. The social room shall be open to the membership.

### **RULE 3.3 – Emergency Closure**

Emergency closures shall be declared on a situational basis by the procedures listed in AICS Section 89.1 for holding an emergency meeting and a “best effort” made to communicate the closure to the membership using one or more mediums, including the Aerie website, Facebook page, and posted sign.

For all other closures, over the course of three sequential regular Aerie meetings, the membership must be notified of the proposed closure at the first two meetings and a motion adopted by a majority vote of the membership at the third meeting.

### **RULE 4 – Aerie Privileges**

By exhibiting a current Fraternal Order of Eagles membership receipt (card) to the Bartender on Duty, any F.O.E member may enjoy the membership privileges of Aerie #3054.

#### **RULE 4.1 – Guests and Visitors**

Guests must be sponsored by a member of the Fraternal Order of Eagles who is in good standing and who will be responsible for their guest’s conduct while on Aerie premises. Each visitor or guest must sign the provided register and, except for underage guests, be introduced to the bartender on duty. A guest may enjoy Aerie privileges no more than three times in one fraternal year.

#### **RULE 4.2 – Guest Passes**

Upon authorization of the Board of Trustees, the Trustee Secretary may issue two-week guest passes to member sponsored guests. Guests must have travelled at least 100 miles to reach the Aerie, as attested to by the guest and the sponsoring member. Recipients of a guest pass enjoy membership benefits at the Aerie. A processing fee shall be collected for each issued guest pass.

#### **RULE 4.3 – Underage Visitors**

Aerie visitors under the age of twenty-one must be accompanied and supervised by a Fraternal Order of Eagles member in good standing. Under RCW 66.44.310, Aerie visitors under the age of twenty-one may not be served or allowed to remain (transiting is permitted) in any age restricted area on the Aerie premises. Infractions by underage visitors who misrepresent their age as being over twenty-one or violate any section of RCW 66.44 shall be logged and reported to the proper authorities. Underage visitors must leave the Aerie home at 9:00pm, unless participating in an approved, scheduled event or are expressly permitted by a recorded vote of the Trustees.

## **RULE 4.4 – Scheduled Visitor Meetings**

When authorized by the Board of Trustees, community service and non-profit organizations may hold regularly scheduled meetings at the Aerie home no more than two times per month. Meeting attendees are admitted to the Aerie as visitors while on the Aerie premises.

## **RULE 5 - Behavior**

While on the Aerie premises, the behavior of members, and sponsored guests and visitors, shall abide by all applicable federal, state, and local laws, including Aerie #3054 By-Laws and House Rules.

### **RULE 5.1 - Intoxication**

Intoxication, or the use of profane, vile, boisterous, or threatening language on Aerie premises, is strictly prohibited. All offenses shall be logged, any necessary witness statements gathered, and the offending members, guests, or visitors, ejected from Aerie premises. Logged offenses shall be reviewed by the Board of Trustees for possible disciplinary action.

### **RULE 5.2 - Appearance**

All members, and member sponsored guests or visitors, shall wear clothing that is hygienic and appropriate to the purpose of the Aerie rooms, premises and activities. In compliance with Aerie policy, the Bartender on Duty shall determine what constitutes appropriate clothing.

## **RULE 6 - Payment**

The forms of payment accepted by the Aerie shall be cash, credit card, debit card, Aerie #3054 gift card, or check. At the bar, signed and denominated gift certificates issued and initialed by a bartender shall be accepted in lieu of cash.

### **RULE 6.1 – Membership Dues**

As determined by the Aerie Secretary, any member delinquent in paying membership dues shall lose all membership privileges and may only enter the Aerie premises as a member sponsored visitor.

### **RULE 6.2 – Returned checks**

In compliance with RCW 62A.3-515, if a member, guest or visitor whose check, as defined in RCW 62A.3-104, is dishonored by nonacceptance or nonpayment, the Aerie is entitled to enforce the check under RCW 62A.3-301 and collect a handling fee of \$50 plus any bank charges. If the check and fees are not paid within five days after the member, guest or visitor receives a notice of dishonor, the Aerie may collect the amount of the check plus attorney's fees, interest on the amount of the check and three hundred dollars, or three

times the face amount of the check, whichever is greater, as provided for in RCW 62A.3-520. After three checks are dishonored by nonacceptance or nonpayment, the check cashing privileges of the member, guest or visitor, shall be permanently revoked.

### **RULE 6.3 – Overdue**

At bar close, any member, guest, or visitor who has an outstanding balance due shall have their bar privileges revoked until their outstanding balance has been fully remitted. If the Aerie Secretary informs the bar staff that a member, guest or visitor is in arrears for any debt owed to the Aerie, the member’s bar privileges shall be revoked until their outstanding balance has been fully remitted.

### **RULE 6.4 – Events**

Any Aerie or Auxiliary profit-making function that makes use of the Aerie kitchen shall remit 10% of the net profit to the Aerie to offset overhead costs.

### **RULE 7 – Parking**

Members, may park their vehicles in designated parking areas on Aerie premises for no more than forty-eight (48) consecutive hours without approval of the Board of Trustees. Vehicles parked past the allotted time shall be logged, posted with a warning, and reported to the Board of Trustees for corrective action. By a majority vote of the Board, said action may include, but is not limited to, vehicles towed at owner expense. Vehicles parked on Aerie property are required to be insured and in good operating condition.

### **RULE 8 - Rentals**

Upon application and approval of the Board of Trustees at a regular Trustee meeting, the public and Fraternal Order of Eagles members may rent space and multi-purpose rooms located on Aerie premises. All renters must complete a rental agreement and provide proof of insurance, as specified by the Board of Trustees.

### **RULE 8.1 – Back Lot**

The public and Fraternal Order of Eagles members may rent space in the Aerie back lot upon application and approval by the Board of Trustees. Approved renters shall pay a refundable security fee and rent as determined by the Board of Trustees. A rental pass shall be issued and signed by a member of the Board of Trustees. Rental passes shall include the start and end dates of the rental and be prominently displayed within the rental space. Renters are expected to keep their rented space in good order. A fee of \$2.00 per day will be levied for rental payments over 15 days in arrears.

#### **Rental Rates:**

Up to 17 feet nose to tail:	\$40.00 per month
Over 17 feet, up to 25 feet, nose to tail:	\$4.00 per foot per month
Over 25 feet, nose to tail:	\$125.00 per month.

## **RULE 8.2 – Misuse or abandoned property**

Property occupying a rental space must be removed at the termination of the rental period or the Board of Trustees may direct that the property be disposed of and any security fee forfeited. The Board of Trustees may withdraw rental privileges and levy a fine if a renter misuses the back lot in any way.

## **RULE 8.3 – Past-due payments**

As determined by the Aerie Board of Trustees, renters who are in arrears for greater than one month may be levied a standard fine by the Board of Trustees. To compel payment, the Board of Trustees may revoke the rental agreement and limit social room privileges.

## **RULE 9 – Service Animals**

Service animals, as defined under the “Revised Code of Washington (RCW) 49.60.040, shall be admitted to Aerie properties, including the social floor, provided that all applicable statutes in the RCW and the Americans with Disabilities Act (ADA) are complied with. RCW 49.60.040(25) stipulates that a service animal must be *“individually trained to do work or perform tasks for the benefit of an individual with a disability, and that “The work or tasks performed by the service animal must be directly related to the individual’s disability.”* Neither the ADA or the RCW define *“Emotional Support Animals”* (ESA) as service animals. Misrepresentation of an animal as a service animal is a civil infraction under RCW 49.60.214(1).

Service animals must be under the control of a handler and leashed, harnessed or otherwise tethered at all times in public (ADA). *“In addition, if an animal exhibits disruptive, poor or unsanitary behavior, it would not be considered a trained service animal, and can be removed”* (“Washington State Human Rights Commission, Guide to Service Animals and The Washington State Law Against Discrimination” [www.hum.wa.gov](http://www.hum.wa.gov)).

Members, guests, or visitors, who bring **any** animal onto the Aerie premises, are responsible for the cost of property damage caused by their animal, including cleaning charges. For each infraction, the member, guest or visitor shall be fined \$50, plus the cost of repair and cleaning. The bartender on duty, or the bar manager, may direct that the offending animal be removed from the premises. Each infraction shall be logged by the bartender on duty, or the bar manager, to be reviewed by the Board of Trustees.

HOUSE RULES COMMITTEE: \_\_\_\_\_  
(signatures)  
\_\_\_\_\_  
\_\_\_\_\_

Proposed at regular meeting held this 26th day of October 20 22.

Second reading at regular meeting held this 9th day of November 20 22.

Adopted at regular meeting held this 16th day of November 20 22.

Attest: \_\_\_\_\_  
SECRETARY WORTHY PRESIDENT

SEAL OF  
AERIE



Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_  
**(DO NOT WRITE ON THE ABOVE LINE, GRAND SECRETARY USE ONLY!)**

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GRAND SECRETARY, FRATERNAL ORDER OF EAGLES